



GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER, KARIMGANJ.
(PERSONNEL BRANCH)

NO.PER-11/17/2023-PER-KXJ/273, Dated Karimganj, the 11th November, 2024.

ADVERTISEMENT

In pursuance of the approval accorded by the Government in General Administration Department, Assam vide letter GAD-562698/7, dated 21/10/2024, applications are hereby invited in standard form of application as published in the Assam Gazette in Part-IX from citizens of India as defined in Article 5 & 8 of the Constitution of India for filling up of the vacant post of **Administrative Officer** in the amalgamated establishment of District Commissioner, Karimganj in the Pay Band-3- Rs. 22,000 -97000/- plus Grade Pay Rs. 11,500/- PM and other allowances as admissible as per provision of "The Assam Service (ROP) Rules, 2017" and amendments thereof.

The applicant must (a) have served for at least **15(fifteen) years in any of the District Commissioner's Establishment** in Assam and have working experience of different branches in general and in the Establishment Branch in particular and (b) have possessed a **Graduate Degree in any discipline from a recognized University of India.**

Application stating age, educational qualification, present and permanent address and experience in different branches with period of incumbency, attested copies of certificates, one recent passport size photograph along with Annual Confidential Reports of last 5(five) consecutive years should reach the office of the undersigned together with Treasury Challan of Rs. 250/- (Rupees two hundred fifty) only (Rs. 150/- in case of SC/ST/OBC candidates) as application fee deposited under head of account "0070-OAS" on or before **5.PM. of 30th November, 2024(Saturday)** positively. No application will be entertained after the date and time as reflected above.

Application with the testimonials etc. as noted above should be submitted through proper channel to the undersigned and selection will be done by the Govt. in General Administration Department, Assam as per "The Assam Ministerial District Establishment Service Rules 1967" and "The Assam Ministerial District Establishment Service (Amendment) Rules 2009"

Signed by

Pradeep Kumar

DISTRICT COMMISSIONER,

KARIMGANJ

Date: 11-11-2024 11:32:39

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Memo NO. PER-11/17/2023-PER-KXJ/273(A), Dated Karimganj, the November, 2024.
Copy to:-

1. The Commissioner & Secretary to the Govt. of Assam, General Administration Department, Dispur, Guwahati for kind information.
2. The Joint Secretary to the Govt. of Assam, General Administration Department, Dispur, Guwahati for kind information.
3. The Director of Information and Public Relation, Assam Guwahati with a request to publish the advertisement.
4. All District Commissioners in the State of Assam. They are requested to circulate the advertisement for attention of the eligible candidates.
5. All Branch Officers, DC`s establishment, Karimganj. They are requested to circulate the advertisement for information of the eligible candidates.
6. All Circle Officers, Karimganj District for similar action as above.
7. The DI & PRO, Karimganj. He is requested to publish the above advertisement at least 2(two) daily local newspapers as news items.
8. The DIO, NIC, DC`s Office, Karimganj. He is requested to upload the advertisement at the official website of this office.
9. Notice Board, DC`s Office, Karimganj.

E-Signed.
DISTRICT COMMISSIONER,
KARIMGANJ.